



## **MEMORANDUM**

### **Austin Police Department *Special Events Unit***

**TO:** John Barlage, Officer  
**FROM:** Steve Jones, Acting Commander  
**DATE:** August 10, 2021  
**SUBJECT:** Oral Reprimand IA Case 2021 - 0342

This memorandum is in reference to an incident which occurred on 03/27/2021 and your conduct at that time. Specifically I am referring to your involvement:

During a civilian interaction while you were working the Candlewood Suites ProLodge facility.

Your actions violated APD Policy 303.3.1 WHEN DEPARTMENT ISSUED BWC SYSTEM USE IS REQUIRED and 303.3 DEPARTMENT ISSUED BODY WORN CAMERA BWC, which states:

303.3.1 WHEN DEPARTMENT ISSUED BWC SYSTEM USE IS REQUIRED This section is not intended to describe every possible situation where the system may be used. In some circumstances it may not be possible to capture images of an incident due to conditions or location of the camera, however the audio portion can be valuable evidence and is subject to the same activation requirements. The BWC should only be activated for law enforcement purposes.

303.3 DEPARTMENT ISSUED BODY WORN CAMERA BWC equipment is to be used primarily by uniformed personnel as authorized per assignment by the Department and must be used unless otherwise authorized by a Commander or above.

(d) Employees shall ensure that their BWC equipment has adequate battery charge and storage space to complete their regular tour of duty.

2. Employees not assigned to the units above are not considered to be "first responders" and are therefore not required to power on their assigned Body Worn Camera at the beginning of their tour of duty. However, if at any time their duties and responsibilities require any type of field work where they could be called upon to take enforcement action, their device will be properly attached and powered on for the entirety of the time they are in that role.

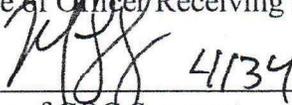
The purpose of this memorandum is to document this oral reprimand. You are hereby reminded that compliance with the Department's rules and regulations are a condition of your continued employment as a police officer. Failure to comply with this policy in the future may result in more severe disciplinary action against you, up to, and including an indefinite suspension.

**I hereby acknowledge receipt of the foregoing Oral Reprimand:**

  
\_\_\_\_\_  
Signature of Officer Receiving Reprimand

5322

8/12/21 8:25 AM  
\_\_\_\_\_  
Date / Time

  
\_\_\_\_\_  
Signature of COC Sergeant

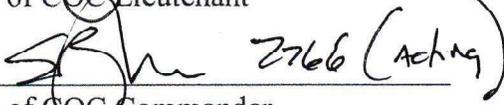
4134

8/12/21 8:26 AM  
\_\_\_\_\_  
Date / Time

  
\_\_\_\_\_  
Signature of COC Lieutenant

2266

8/13/21  
\_\_\_\_\_  
Date / Time

  
\_\_\_\_\_  
Signature of COC Commander

2266 (Acting)

8/13/21  
\_\_\_\_\_  
Date / Time

cc: Employee  
Employee's Supervisor  
Internal Affairs