



# MEMORANDUM

## **Austin Police Department Downtown Area Command**

**TO:** Justin Scott, Officer  
**FROM:** Ryan Adam, Commander  
**DATE:** August 7, 2020  
**SUBJECT:** Oral Reprimand IA Case 2020-0300

This memorandum is in reference to an incident, which occurred on March 4th, 2020, and your conduct at that time. Specifically I am referring to the Street Check not completed from a Traffic Stop, and not putting down in the remarks section on why the subject was detained in handcuffs.

Your actions violated **APD Policy GO 318.3.1 Handcuffing Detainees (E). Not filling out and completing the Street Check.**

The purpose of this memorandum is to document this oral reprimand. You are hereby reminded that compliance with the Department's rules and regulations are a condition of your continued employment as a police officer. Failure to comply with this policy in the future may result in more severe disciplinary action against you, up to, and including an indefinite suspension.

**I hereby acknowledge receipt of the foregoing Oral Reprimand:**

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Sig

08/20/2020 - 1500  
Date / ie

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08/20/2020 - 1500  
Date / ie

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*SR*

8/20/2020 1:55pm  
Date / ie

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Signature of COC Commander

8/20/2020 3pm  
Date / ie