



MEMORANDUM

Austin Police Department *Highway Enforcement Command*

TO: Luis Soto-Saldivar 7714, Officer
FROM: Eric Miesse 2433, Commander
DATE: July 7th, 2020
SUBJECT: Oral Reprimand IA Case 2020-0187

This memorandum is in reference to an incident which occurred on 02/07/2020 and your conduct at that time. Specifically I am referring to your involvement in a collision investigation in which you did not enter property or damage on a vehicle towed from the scene.

Your actions violated APD Policy (General Order 350.4) which states:

350.4 VEHICLE INVENTORY

- (a) In all incidents where a vehicle is impounded or moved, officers will make an inventory of the vehicle for damage and any items of personal property. Such an inventory is a care taking function intended to protect:
1. The owner's property while it remains in police custody.
 2. The police against claims or disputes over lost or stolen property.
- (b) The scope of the inventory will include:
1. The exterior for body damage.
 2. Those places in a vehicle where a person ordinarily would store or leave items of personal property. Those areas can be but are not limited to:
 - (a) Passenger compartment.
 - (b) Trunk, console, glove box, and attached locked containers (e.g., toolbox) if the key is readily available.
 - (c) Open and closed containers.
 3. The inventory will include contents of locked containers (e.g., briefcase, footlockers) if the key or combination is readily available. If the key is unavailable, containers/compartments may be opened with supervisor's approval.
- (c) All vehicle damage and personal property located during an inventory of a vehicle will be listed on the *APD Wrecker/Impound Report*, including its description and location.
- (d) Unless placed with the prisoner's property at Central Booking, any personal items removed from the vehicle by the impounding officer will be:
1. Listed and described on the *APD Wrecker/Impound Report* and the property section of the incident report; and

2. Turned into the Evidence Room in accordance with Department General Orders.

(e) If an item of contraband, or fruit or instrument of a crime is found during a vehicle inventory, it may be seized and the person in possession of the vehicle arrested for the appropriate offense(s).

The purpose of this memorandum is to document this oral reprimand. You are hereby reminded that compliance with the Department's rules and regulations are a condition of your continued employment as a police officer. Failure to comply with this policy in the future may result in more severe disciplinary action against you, up to, and including an indefinite suspension.

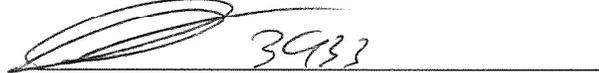
I hereby acknowledge receipt of the foregoing Oral Reprimand:


Signature of Officer Receiving Reprimand

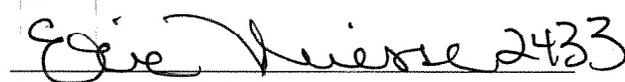
7/20/20 / 1346
Date / Time


Signature of COC Sergeant

7/20/20 1347 hrs
Date / Time


Signature of COC Lieutenant

7-20-20 1:53 P
Date / Time


Signature of COC Commander

7-20-20 4:05pm
Date / Time

cc: Employee
Employee's Supervisor
Internal Affairs